**To:** BA | BASW (Undergraduate) Field Applicants

**Re:** Student Academic Field Eligibility

**Congratulations!** You have applied to begin your field education experience.

* The following requirements must be completed ***satisfactory***prior to the beginning of the first semester of your field education experience.
* Contact your assigned Academic Advisor to determine a plan for the completion of all requirements ***prior*** to the start of your field experience.
* **Student** *and* **assigned Academic Advisor** must sign this form to verify student eligibility to begin Field.
* The field applicantis responsible for completing Section I of this form and scheduling a meeting with their assigned Academic Advisor to complete Section II.
* The Academic Advisor will scan signed document & electronically submit to the BA/BASW Field Coordinator and the student.

**Section 1: To be Electronically Completed by Student**

Select the appropriate campus for your program: Choose an item.

Student Name:

Academic Advisor’s Name: Choose an item.

Student Phone Number(s):

Student UA E-mail Address:

Intended Field Start Semester: Choose an item.

Intended Field Start Year: Choose an item.

**Section 2: To be Electronically Completed by Academic Advisor****Old Standard (*signed a Full Major contract prior to Fall 2015*)**

Click on Box **ALL** those items currently **COMPLETED**:

Full social work major ***and*** has signed a full major contract

Senior status with 90 credit hours completed (128 credit hours required for a UA Graduation)

2.75 grade point average in social work courses

2.75 overall grade point average

No unresolved Incompletes on academic record

Field planned for the final two semesters prior to graduation

Has completed the following courses:

SOWK: 270 Diversity and Social Work Practice

SOWK: 275 Introduction to Social Work Practice

SOWK: 276 Introduction to Social Welfare

SOWK: 427 Human Behavior and the Social Environment I

SOWK: 401 Social Work Practice I

SOWK: 405 Social Work Practice I Skills Lab

SOWK: 402 Social Work Practice II -  *in process/to be completed prior to  
 start of field*

Please explain the plan devised by you and your advisor to complete any requirement(s) *NOT* selected above, and the time frame for completion.

**NEW Standard (*signed a Full Major contract after Fall 2015*)**

Click on box **ALL** those items currently **COMPLETED**:

Full social work major ***and*** has signed a full major contract

Senior status with 90 credit hours completed (120 credit hours required for a UA graduation)

2.75 grade point average in social work courses

2.75 overall grade point average

No unresolved Incompletes on academic record

Field planned for the final two semesters prior to UA graduation

Has completed the following courses:

SOWK: 270 Diversity and Social Work Practice

SOWK: 275 Introduction to Social Work Practice

SOWK: 276 Introduction to Social Welfare

SOWK: 427 Human Behavior and the Social Environment I

SOWK: 401 Social Work Practice I

SOWK: 405 Social Work Practice I Skills Lab

SOWK: 402 Social Work Practice II -  *in process/to be completed prior to  
 start of field*

Please explain the plan devised by you and your advisor to complete any requirement(s) *NOT* selected above, and the time frame for completion.

This student, with this plan, will be eligible to start Field during the following semester: Choose an item.

Year: Choose an item.

**Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Click here to enter a date.

*Student signature upon completion of advising meeting*

**Advisor Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Click here to enter a date.

*Advisor signature upon completion of advising meeting*